



# Referral Process for Implanted Pumps

1. Notify the patient that you are referring them to Basic Home Infusion for home refills. You should mention the following items:
  - You have developed a new relationship with Basic Home Infusion to provide this service in their homes. BHI can send you a template letter to send to your patients.
  - BHI is a national company and has hundreds of patients across the country.
  - They will still be your patient and they still need to come into the office for regular visits
2. If the patient is interested, please fax to BHI the following items:
  - Completed “**Patient Referral Form**” on back of this sheet
  - Last Telemetry
  - Copy of Insurance Card
3. Call BHI to confirm receipt of referral documents

BHI will contact the patient and explain the service. If the patient wants to proceed, BHI will contact the insurance and set up authorization. Usually, most patients start within two to three weeks of initial referral. **Letter of Medical Necessity, signed BHI orders, and copy of insurance card will be required to obtain pre-authorization.**

## Insurance Coverage

Type	Process	Timeline
<i>Commercial</i>	Set up authorization	2-3 weeks
<i>Workers' Comp</i>	Determine network, set up authorization	30 to 60 days
<i>Medicare and Medicaid</i>	Transfer to <b>Medicare Advantage Plan</b>	2-3 weeks from effective date (1 <sup>st</sup> of the following month)
<i>Medicare only or Medicare with Supplemental plan</i>	<b>Transfer to Medicare Advantage Plan</b> only through the Open Enrollment Period (October 15 - December 7)	2-3 weeks from effective date of January 1 <sup>st</sup>
<i>Medicaid Only</i>	Search for <b>State Medicaid Advantage Program</b> by county where available	60 to 90 days

**Hospice does not cover this service**